

Ph.D. Program Medical Research – International Health

Doctoral Supervision Agreement

between

Name of Ph.D. Candidate

accepted as a Ph.D. candidate in the Ph.D. Program Medical Research – International Health at the CIH^{LMU} Center for International Health, Ludwig-Maximilians-Universität München,

and

Local Supervisor (Title, Name and Institution)

Habilitated LMU Supervisor (Title, Name and Institution)

Direct LMU Supervisor (Title, Name and Institution)

3rd LMU Supervisor (Title, Name and Institution, if applicable)

The topic of the dissertation is defined as follows:

Title of the Ph.D. Project

Start of Ph.D. project

Please fill in the first page, sign the agreement and obtain the signature of your local supervisor prior to your arrival in Munich for your first Module Block. Your LMU supervisors have to sign this agreement during Module Block I. Please then scan the document containing all pages and signatures and send it to cih.phd-documents@lrz.uni-muenchen.de before your departure from Munich at the end of Module Block I.

Declaration by the supervisor

- 1) I will assist the Ph.D. candidate by providing advice and support.
- 2) I will expedite progress of the candidate's project and support the candidate in the fulfilment of the curricular requirements.
- 3) I will be committed to support the Ph.D. candidate's Ph.D. project for the entire project period of at least three years. Should I be forced to resign from my position as supervisor for unforeseen reasons, I will support the candidate in finding a suitable replacement supervisor.
- 4) I am aware that the Supervisory Committee in which I participate consists of several members. All important decisions should be taken in unison by all members of the Supervisory Committee, as far as this is reasonable in terms of feasibility and relevance.
- 5) I am aware that the candidate is obliged to submit Research Progress Reports regularly during his/her Research Periods and that I am expected to support the Ph.D. candidate by providing constructive feedback before the Ph.D. candidate submits the reports to the CIH^{LMU} Ph.D. program coordination. I am aware that repeatedly delayed submission of Research Progress Reports may result in a warning and eventually to the exclusion of the Ph.D. candidate from the CIH^{LMU} Ph.D. program.
- 6) Relevant periods of absence (more than two weeks) should be circularized among the members of the Supervisory Committee and the Ph.D. candidate.

Declaration by the Ph.D. candidate

- 1) I hereby undertake to provide all my academic supervisors for my Ph.D. project with all information on my research at any time and to allow all of them to inspect all my research documentation and the copies of the dissertation text. I am aware that all results obtained during my project, including details of the project protocol, are at the disposal of all supervising institutions. Processing these results outside these institutions shall require the agreement from the Supervisory Committee. I commit to publish any results of my Ph.D. project only in consultation with my Supervisory Committee.
- 2) I am aware that I am obliged to submit Research Progress Reports regularly during my Research Periods, in accordance with the regulations of CIH^{LMU} concerning deadlines, format and way of submission. I am aware that non-compliance with the regulations on submission of these reports may lead to a warning and eventually to an exclusion from the CIH^{LMU} Ph.D. program.
- 3) I am aware that the Ph.D. program is a full-time program. Any activity beyond program elements, especially commitments to other research activities, professional positions, or absence due to holidays, has to be communicated both to my Supervisory Committee and to the CIH^{LMU} Ph.D. program coordination.
- 4) I undertake to complete the Ph.D. thesis in written form, after completing all relevant research elements, within a period of three years. I commit to submitting a draft version of my Ph.D. thesis to the Supervisory Committee at least 2 months prior to the envisaged Ph.D. thesis submission deadline. Upon unanimous agreement by the Supervisory Committee, I will submit the written Ph.D. thesis to the CIH^{LMU} Ph.D. program coordination who will in turn submit the written Ph.D. thesis and all required documents to the Dean's Office of the Medical Faculty of the Ludwig-Maximilians-Universität München.
- 5) I am familiar with the data protection regulations governing treatment of patient data and undertake to observe them.
- 6) I am familiar with the rules of good scientific practice as defined by the German Research Foundation (DFG).
- 7) I undertake to observe the safety regulations in practice at my supervising institutions for hazardous substances.

Supplementary CIH^{LMU} Ph.D. program terms

- 1) The Supervision Agreement may be terminated at any time by mutual agreement. Further regulations may apply to CIH^{LMU} Scholarship holders.
- 2) In case of disagreements, severe misconduct or problems with the progress of the Ph.D. project or the Ph.D. thesis, the Doctoral Committee of the Faculty of Medicine, LMU Munich, may serve as an arbitrator.
- 3) Cases of severe misconduct or disregard of regulations by the Ph.D. candidate may lead to an exclusion of the Ph.D. candidate from the CIH^{LMU} Ph.D. program.

Place	Date	Ph.D. Candidate's Signature
-------	------	-----------------------------

Place	Date	Local Supervisor's Signature
-------	------	------------------------------

Place	Date	Habilitation LMU Supervisor's Signature
-------	------	---

Place	Date	Direct LMU Supervisor's Signature
-------	------	-----------------------------------

Place	Date	3 rd LMU Supervisor's Signature (if applicable)
-------	------	--

Please send the signed Supervision Agreement to [civ.phd-documents@lrz.uni-muenchen.de](mailto:cih.phd-documents@lrz.uni-muenchen.de) before your departure from Munich at the end of Module Block I.